

VACANCY NOTIFICATION

Employer:	Mahavir Hanuman Group
Level of Post:	HR & ADMN
Name of the Post:	HR
Salary range per month:	Rs. 30000/- +
<u>Qualification</u> *	Graduate/MBA (Preferred)
Job Function:	Shall be responsible for maintaining personnel records, updates databases, creates guidelines and company policy, post jobs, schedules interview and also look after overall running of company.
<u>Experience:</u>	1-2 years.
Place of Initial Posting	Noida
Age Range (in years).	Age no bar for fit and active people.
No of vacancies	02
Additional Benefits offered:	-
Travel Requirement:	-
Last date to received names from RSB/ZSB	26 Jul 24

Note 1: All Ex-Servicemen (ESM) are requested to Download the Willingness Format uploaded on DGR Website and forward the same in excel format only duly Completed in All respects through their Zila Sainik Boards/ Rajya Sainik Boards (by mail only) (to dgrddemp@desw.gov.in) if they are meeting the QRs as given by the Principal Employer in the vacancy Notification. If any Details are found Incomplete/ Missing, the Candidature of that ESM will not be Accepted.

Note 2: PDF Format/ Scanned Images/ Mobile Photos/ Word File etc. will not be accepted.